



Most Excellent Grand Chapter of Holy Royal Arch Masons
Jurisdiction of North Carolina, Prince Hall Affiliated
Established-June 25, 1946



SUPPLEMENTARY REPORT TO THE ANNUAL REPORT

Chapter No. _____, NC District No. _____
Re: Adjustments to the Previous Report dated _____ 20_____
GIVE DETAILS: List the names of the persons affected with detailed explanations. Use reverse side if needed.

Name	Action (See Key)	Date of Action	DOB	Dropped Date	Remarks (See Key)

**** Membership/Reinstatement Application(s) must accompany Supplemental Reports****

**** Membership Update Form(s) must accompany all demits ****

PAYMENTS MADE ON ADJUSTMENT

**FOR GRAND CHAPTER
USE ONLY**

Benevolence Payment (\$10.25per member)	\$	\$
Grand Chapter Tax (\$6.00 per member)	\$	\$
District Deputy Tax (\$1.00 each per member)	\$	\$
Application Fee _____ (\$10.00 per application)	\$	\$
Reinstatement Fee _____ (\$17.25 per application)	\$	\$
Demit In Fees (\$5.00 In-State / \$5.00 Out-of-State)	\$	\$
TOTAL DUE FOR THIS SUPPLEMENTARY REPORT	\$	\$
Previous balance due to the Grand Chapter	\$	\$
Less amount paid with this report	\$	\$
BALANCE DUE or CHAPTER CREDIT	\$	\$

MEMBERSHIP TOTALS

KEY

Adjusted Chapter Membership _____
(GRAND TOTAL INCLUDING THIS REPORT)

ACTIONS

Exalted
Reinstated
Demit-in

REMARKS

Benevolent
Benevolent
Out of State Demit

SEAL:



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SUPPLEMENTARY REPORT TO THE ANNUAL REPORT

**INSTRUCTIONS FOR THE SUPPLEMENTARY REPORT TO THE
ANNUAL REPORT**

1. The Supplementary Report must be prepared and sent with all financial transactions to the Grand Chapter between Annual Reports and within 30 days of the action. **(Remember to keep a copy for your files!)**
2. Enter the name of each person affected by this report. State the age and the date of the action.
3. Attach the original application or reinstatement application to the Supplementary Report.
 - a. Applications must be completed and all applicable questions must be answered.
 - b. Applicants must be recommended by three members in good financial standing in the chapter in which they wish to join.
 - c. All applicable dates at the bottom of the forms must be given and certified by the Secretary.
4. Pay all dues and assessments due the Grand Chapter up through the next 30 December.
 - a. Benevolence Dues of \$10.25 per each eligible member. The same is true for those members demitting into North Carolina from out of state.
 - b. Grand Chapter Tax of \$6.00 per each eligible member. The same is true for those members demitting into North Carolina from out of state.
 - c. District Deputy Tax of \$1.00 per member is to also be collected.
5. There is a fee of \$5.00 for demits within North Carolina and a fee of \$5.00 for demits coming into North Carolina. Demits coming into North Carolina from other jurisdictions must be accompanied by a completed Membership Update form for Grand Chapter information (no medical examination is required).

****Please do not submit orders for supplies on the Supplementary Report. Supplies should be ordered separately. ****

****It is not necessary to mail items to the Grand Chapter using Certified Mail, Registered Mail, or Express Mail. ****